Service Work Committee report

S. Niccolai, IPN Orsay, CLAS Collaboration meeting, 11/16/2018

The web interface is **open** and the **SoS submission deadline is imminent: 11/30/2018!**
It is high time to prepare and submit your SoS's

Two Sos's must be submitted: one for **2018** (SW done) and one for **2019** (planned SW)

The Rule: **expected FTEs = 0.25*N**   N=number of Full + Term Members per institution

New rule for the 2019 SoS: 50% of the required SW for your institution will have to come from the CLAS12 Task List

CLAS12 task list: SW tasks are listed, with
- Description of the work
- Skills required
- FTEs that the work will provide to your institution
- Contact person

PICK YOUR TASKS!! Several are still vacant…
Once you picked a task, include it in you 2019 SoS

Subsystem	Task	Description	Category	FTE/year	Contact(s)	Due date	Recurrence	Responsible	Action to perform
DETECT	*BONUS*	BONUS Construction, Installation and Commissioning **Expertise required:**	Hardware	0.000	Sebastian Kuhn	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
DETECT	*HDICE*	HDICE R&D **Expertise required:**	Hardware	0.000	Andy Sandorfi	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
DETECT	*Polarized Target*	Polarized Target R&D & Construction **Expertise required:**	Hardware	0.000	Sebastian Kuhn	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
DETECT	*RICH*	Construction of second RICH module **Expertise required:**	Hardware	0.000	Marco Contalbrigo	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
ECAL	*Calibration*	ECAL calibrator **Expertise required:** None	Software	0.200	Cole Smith	October 16, 2019	1 year	none	Pick, Edit or **DELETE**
FT	*Calibration*	FTTrk calibration for 2019 **Expertise required:**	Software	0.200	Raffaella De Vita	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
Other	*Run Group Tasks*	Analysis coordination for RG-A **Expertise required:** General knowledge of calibration procedure and data processing	Other	0.300	Raffaella De Vita	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
Other	*Run Group Tasks*	Analysis coordination for RG-K **Expertise required:** General knowledge of calibration procedure and data processing	Other	0.300	Raffaella De Vita	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
Other	*Run Group Tasks*	Data processing (Chef) for RG-K **Expertise required:** General knowledge of jlab computing infrastructure	Other	0.300	Raffaella De Vita	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
Other	*Run Group Tasks*	Analysis trains management for RG-A **Expertise required:** General knowledge of jlab computing infrastructure	Other	0.200	Raffaella De Vita	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
Other	*Run Group Tasks*	Analysis trains management for RG-K **Expertise required:** General knowledge of jlab computing infrastructure	Other	0.200	Raffaella De Vita	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
Other	*Run Group Tasks*	Analysis trains management for RG-B **Expertise required:** General knowledge of jlab computing infrastructure	Other	0.200	Raffaella De Vita	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
Other	*Run Group Tasks*	Data quality checks for RG-A **Expertise required:**	Other	0.100	Raffaella De Vita	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
Other	*Run Group Tasks*	Data quality checks for RG-K **Expertise required:**	Other	0.100	Raffaella De Vita	December 31, 2019	1 year	none	Pick, Edit or **DELETE**
SOFTWARE	*Common tools and framework support*	Tools development **Expertise required:** Java	Software	0.200	Gagik Gavalian	October 17, 2019	1 year	none	Pick, Edit or **DELETE**
SOFTWARE	*Common tools and framework support*	I/O service maintenance **Expertise required:** Java	Software	0.300	Vardan Gyurjyan	October 17, 2019	1 year	none	Pick, Edit or **DELETE**
SOFTWARE	*Common tools and framework support*	Code benchmarking and profiling **Expertise required:** Expert knowledge of java and profiling tools	Software	0.300	Vardan Gyurjyan	October 17, 2019	1 year	none	Pick, Edit or **DELETE**

SoS submission tutorial

https://www.jlab.org/Hall-B/shifts/index.php?display=admin&task=menu

View all the shifts currently assigned to you	Show my shifts
Change shifts passwords for anyone from 'ORSAY'	Change passwords
Add or remove members from the ORSAY shift taker's list	Manage members
Assign names to shifts allocated to your institute	Assign shifts
Trade your shifts with someone else	Trade shifts
Swap shifts assigned to ORSAY	Swap shifts
Report service work done by members of ORSAY	Submit SoS
Contribute to CLAS12 service work	CLAS12 tasks
Start or contribute to a paper or PAC review	Reviews

Institution reps, click here to update your members list (all year long)

Start SoS submission
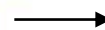
CLAS Service Work:

Please choose what you would like to report:

Service work performed in 2018 ▾

Select 2018 or 2019 SoS (both will have to be done)

In the next step you will review your group members list.

Next | Reset Form

Click « Next » and get to review your members list

or Cancel

The members list should include all **TERM and FULL members** of your institution, plus you are free to include any other person (engineers, technicians) who has contributed to your SW. Their work will be counted, and they won't contribute to the <u>expected</u> FTEs.
If your list contains CLAS members that you want to remove, contact Bryan Mc Kinnon.

SoS submission tutorial

You'll have to fill a first page with your **CLAS SW** (this should be modified for the future), and then one with **CLAS12 SW**. Committee category right now is only available in « CLAS » page (also to be changed)

Report CLAS service work performed by members of ORSAY during 2018 (leave CLAS12 for the next page):

Feel free to change the row categories as needed. Any row with an empty description box will be ignored. RC is used as acronym for 'Run Coordinator'. The *percentag* documentation field is not mandatory. The use of '#' (hash) in the text fields is not allowed. **It is now 07:01 EST. Your login will expire at 07:51 EST, so you hav** **information later on.**

Category	Description	Who	FTE	Done	Documentation
Reviews ▼	Completed review of the DVCS2 cross section paper	Eric Voutier ▼	0.05	100 %	
Committee ▼	Chairman of the SWC	Silvia Niccolai ▼	0.1	100 %	
Committee ▼	Member of the CSC	Carlos Munoz-Camacho ▼	0.05	100 %	

Don't forget **documentation**! Web links, reports, talks, etc., or even names of people who witnessed to your work

Please double-check everything before proceeding to the next step.

Once done, save and go to next step ⟶ [Save and go to next step] [Reset Form]

Execute submission

Add here any additional notes you might have (or simply leave blank):

Institution representatives: don't forget to SUBMIT!
You can edit and resubmit as many times as you want, before the deadline (and I won't read your SoS until then!), so don't be afraid of the Submit button!

Then, if everything is in order, please click the button below to finish submission:

⟶ [Submit SoS]